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FOREIGN DOCUMENTS DIVISION

FD-302 NOTICE  
No. 10-54

2 July 1954

SUBJECT: Basic Exploitation Program for Political, Sociological, and Military Reporting on the USSR

A. General

1. The following Basic Exploitation Program for political, socio-logical, and military reporting on the USSR is effective as of this date. The program consists of a semiannual report on propaganda treatment of USSR Party Presidium members; a bimonthly report on USSR territorial-administrative subdivision changes; a semiannual report on allocation of functions among ministries and other central organs of the USSR government; a thrice-weekly biographic report; an annual report on crime in the USSR; a semiannual report on technical education in the USSR; and a monthly military information report.

2. The following personnel are responsible for collating information received, maintaining branch and division schedules, and receiving information from other branches of the division for the reports indicated:

*Cancelled*  
Semiannual Report on Propaganda Treatment of USSR Party Presidium Members -

25X1

25X1

*no change*  
Bimonthly Report on USSR Territorial-Administrative Subdivision Changes -

25X1

25X1

*no change*  
Semiannual Report on Allocation of Functions Among Ministries and Other Central Organs of the USSR Government -

25X1

25X1

*no change*  
Thrice-weekly Biographic Report -

*no change*

Annual Report on Crime in the USSR -

*no change*

*no change*  
Semiannual Report on Technical Education in the USSR -

25X1

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*no change*  
Monthly Military Information Report -

*no change*

The Chief of the USSR Branch will designate alternates for SOURCE REFERENCE IN personnel as required.

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A HISTORICAL PAPER

DO NOT DESTROY

*no additional*

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3. All branches are directed to cooperate by reporting to the USSR Branch current items of information pertinent to any phase of this Basic Exploitation Program.

4. Reports presented will represent complete coverage of the sources indicated. Generally, each item presented will be fully exploited. Exceptions will be indicated by a bracketed statement noting availability and type of additional information.

5. The schedule of reporting must be maintained as indicated.

#### B. Program

The sources to be used, format, and schedule of the various reports in this Basic Exploitation Program are as follows:

1. Semiaannual Report on Propaganda Treatment of USSR Party Presidium Members

a. Sources: All USSR provincial newspapers received plus Pravda.

b. Format: Summary report. Collation type. Quantitative and qualitative comparison of press references to Soviet Party Presidium members. Classification: "CONFIDENTIAL"

c. Schedule: To Reports Branch on the third Friday of every November and May. (To begin 19 November 1954)

2. Bimonthly Report on USSR Territorial-Administrative Subdivision Changes

a. Sources: All USSR newspapers received.

b. Format: OO-W report. Compilation type. To include all pertinent announcements and decrees. Classification: "CONFIDENTIAL"

c. Schedule: To Reports Branch on the first Wednesday of every other month. (To begin 7 July 1954)

3. Semiaannual Report on Allocation of Functions Among Ministries and Other Central Organs of the USSR Government

a. Sources: All USSR serial publications received.

b. Format: Summary report. Collation type. Structure and allocation of functions of USSR ministries and other ministerial-level organizations. Classification: "CONFIDENTIAL"

c. Schedule: To Reports Branch on the second Friday of every December and June. (To begin 10 December 1954)

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4. Three-weekly Biographic Report

a. Sources: All USSR newspapers received.

b. Format: 5 x 8 cards. Single item. Biographic information on secretaries and heads of sections of USSR, republic, oblast and city party committees; ministers, deputy ministers, heads of main administrations of all-union ministries; chairmen and deputy chairmen of supreme soviets and executive committees of oblast and city soviets; heads of such mass organizations as Union of Soviet Writers; officials of All-Union Central Council of Trade Unions and the various republic councils of trade unions; officials of the various all-union and republic unions of consumer cooperatives and councils of industrial cooperatives; selected cultural and scientific personalities. Complete biographic reports on all participants in supreme soviet sessions, USSR and republic party congresses, USSR and republic party plenums and plenums of party committees of Leningrad and the republic capitals; and USSR and republic Komsomol congresses. ~~Unclassified~~.

c. Schedule: Not scheduled with Reports Branch.

5. Annual Report on Crime in the USSR

a. Sources: All USSR newspapers received, plus Kommunist, Sovetskoye Gosudarstvo i Pravo, and Voprosy Filosofii.

b. Format: Summary report. Collation type. All types of crimes reported. Tabular classification by type of crime and sentence. Classification: "CONFIDENTIAL"

c. Schedule: To Reports Branch on the first Wednesday of October. (To begin 6 October 1954)

6. Semiannual Report on Technical Education in the USSR

a. Sources: All USSR serial publications received.

b. Format: Summary report. Collation type. Organization of schools, statistics of enrollment and graduation. Courses offered. Techniques of instruction. Budget. Planning. Comparative analysis. Classification: "CONFIDENTIAL"

c. Schedule: To Reports Branch on the first Friday of every September and March. (To begin 3 September 1954)

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7. Monthly Military Information Report

- a. Sources: All USSR serial publications received.
- b. Format: Summary report. Collation type. Military personalities, schools, districts, training, equipment, indoctrination, paramilitary organizations and activities, publications, editorials in Krasnaya Zvezda. Classification: "CONFIDENTIAL"
- c. Schedule: To Reports Branch on the fourth Monday of every month. (To begin 26 July 1954)



*J. J. BAGNALL*

Distribution:  
Area branch personnel

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